

MONT ALTO MUNICIPAL AUTHORITY
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MINUTES REGULAR MEETING APRIL 13, 2009

CALL TO ORDER - Chairman David Monn called the Regular meeting of April 13, 2009 of the Mont Alto Municipal Authority to order at 6:31 p.m.

ROLL CALL - David Monn, Sidney Miller, Gary Eigenbrode, Staat Stymiest and Tommy Gilbert present.

MONT ALTO MUNICIPAL AUTHORITY STAFF - Maurice Gossert and Scott Longstreth Nassaux-Hemsley, Inc., Timothy Misner Solicitor, Patti Strite Treasurer, Larson Wenger Maintenance Supervisor, Jerry Bakner Sewer Treatment Plant Operator and Patricia A. Kocek Recording Secretary.

INVOCATION - P. Kocek

PLEDGE OF ALLEGIANCE

VISITORS

Dennis Monn Mont Alto Borough Council

ACCEPTANCE OF FINANCIAL REPORT

March 31, 2009 - G. Eigenbrode made a motion to accept the March 31, 2009 Financial Report as submitted, T. Gilbert seconded, any further questions, is there any objection to the motion as it was made and seconded, hearing none the motion carries.

SEWER

Payment of Invoices

\$24,896.50 Nassaux-Hemsley, Inc. Design STP facilities
\$ 1,817.00 Nassaux-Hemsley, Inc. Upgrade STP Administration
\$ 6,873.00 Nassaux-Hemsley, Inc. Land Development Plan
\$ 6,438.50 Nassaux-Hemsley, Inc. Sludge Tank Project
\$40,0235.00

The engineering for the Sludge Tank is included in the STP Project and the invoices for engineering can be paid out of the Line of Credit.

Sewer Treatment Plant Upgrade cost to date for engineering P. Strite provided the members with a list detailing the engineering costs for the Project to date as of 4-13-2009. The total cost to date for engineering is \$180,895.50. Discussion on the engineering fees paid to date.

S. Stymiest made a motion to approve payment of the Project invoices for the Sewer Treatment Upgrade Project, T. Gilbert seconded, any objection to the motion as it was made and seconded, hearing none the motion carries.

The Line of Credit was borrowed only for engineering costs and not for construction costs.

WATER

Payment of Invoices - Projects

No invoices for consideration this evening.

Loan from 1st National Bank of Mercersburg - Treasurer P. Strite told the members that over the last eight months there has been a monthly average of \$44,000.00 in the Water Fund. She is asking permission to pay \$10,000.00 extra on the water loan. Paying \$10,000.00 would decrease the numbers of years left to pay on the loan to eight.

A lengthy discussion followed on the pros and cons of paying \$10,000.00 on the water loan.

L. Wenger noted that there are three (3) valves that need to be replaced on Maple, Poplar and Beech Street. He will obtain quotes for doing this work.

T. Gilbert made a motion to pay \$10,000.00 on the water loan with the 1st National Bank of Mercersburg, S. Stymiest seconded, any questions, any objections to the motion, D. Monn objected, motion carries 4-1.

APPROVAL OF MINUTES

Minutes Regular Meeting

March 9, 2009

Chairman D. Monn asked if there were any corrections or additions to the Minutes of March 9, 2009, hearing no corrections or additions the Minutes stand approved as submitted.

MONT ALTO MUNICIPAL AUTHORITY - GENERAL OLD BUSINESS

Nothing

MONT ALTO MUNICIPAL AUTHORITY - GENERAL NEW BUSINESS

Acceptance of 2008 Audit - Brief discussion concerning the findings in the 2008 Audit.

G. Eigenbrode made a motion to accept the 2008 Audit, S. Stymiest seconded, any further questions, any objection to the motion as it was made and seconded, hearing none, the motion carries.

Capitalization Policy Change amount from \$500.00 to \$1000.00 - This change was recommended by the auditors.

G. Eigenbrode made a motion to make the change from \$500.00 to \$1000.00, S. Stymiest seconded, any further questions, any objection to the motion as it was made and seconded, hearing none the motion carries.

Adopt Open Records Policy - P. Kocek to look for the document that was adopted by the Borough and provide it to T. Misner.

OLD BUSINESS

SEWER

Sludge Tank Construction

M. Gossert reminded the members that at the last meeting it was decided to separate the Sludge Tank Construction out of the Sewer Treatment Plant Project.

M. Gossert reported the following:

1. The Sludge Tank Project has been advertised
2. Bids to be opened May 11, 2009
3. Blowers will be bid with the upgrade of the Sewer Treatment Plant (current blowers at the tank can be used for another 2-3- years)
4. Estimated cost \$130,000.00 (does not include blowers)
5. Keep sludge at current levels until after the new blowers come on line

Discussion on whether the diffusers should be replaced in house or remain a part of the bid. After a lengthy discussion it was decided to keep the diffuser replacement as part of the advertised bid.

Sludge Tank Construction

Letter to Quincy Township - M. Gossert sent this letter to Quincy Township asking if the Authority will have to obtain any type of permits to raise the storage tank. No response has been received as of this date.

AquaStore Tanks - L. Wenger told the members of the Authority that Kappe has invited representatives from Mont Alto to tour the AquaStore Tank Plant in Illinois on May 7 & 8, 2009. There will not be any expense to the Authority for this trip.

The members of the Authority approved C. Miller and L. Wenger to go on this trip.

MAMA Sewer Treatment Plant Upgrade

M. Gossert said that they are working on the electrical design for the Plant and other aspects of the upgrade.

S. Longstreth is working on the Land Development Plan to submit to Quincy Township for their approval.

M. Gossert and L. Wenger had discussed whether to use LP gas or natural gas. L. Wenger contacted Columbia Gas and they will need to do a

feasibility study. L. Wenger has not heard from Columbia Gas at this time. He will contact Columbia Gas tomorrow.

Allen Mills - Sewer Agreement

Letter to R. Lee Royer - The Authority has not received a response to the letter that T. Misner sent to Lee Royer & Associates.

Sludge Permit - The Permit was received today and was issued from November 9, 2009 through November 2014.

P. Kocek to provide copies of the Sludge Permit to J. Bakner and M. Gossert for their records.

NEW BUSINESS

SEWER

Financing for the Sludge Tank improvements - M. Gossert pointed out that the Authority will be receiving a \$250,000.00 Grant through Shuster.

T. Misner does not want the Authority to approve construction of the tank before making sure the money is available.

T. Misner would like to approach F & M Trust Company and ask if the Line of Credit can be used to finance the construction of the Sludge Tank improvements. The Line of Credit was originally obtained for engineering costs only.

The consensus of the Authority is to have T. Misner approach F & M Trust Company with this request. T. Misner to report back at the next meeting or sooner.

Operations Report - J. Bakner presented the following verbal report.

1. Operations are satisfactory
2. All tests within limitations
3. Maximum flow 117,100 gallons
4. Average flow 95,400 gallons

165,000 gallons of sludge was hauled out today.

Quote from Exeter Supply Co., Inc. Inflow & Infiltration Monitor - L.

Wenger said that this monitor would be a good tool to have to help track the I & I for the sewer system.

The cost for the five units is approximately \$4000.00.

L. Wenger would like to have permission to purchase this equipment when funds are available or have this item included in the Budget for 2010.

P. Strite reported that there is a negative balance in the sewer account at this time. A lengthy discussion followed about the amount of money in the accounts Vs the amounts budgeted for the year.

Chairman D. Monn feels they did a poor job on the Budget if there wasn't anything budgeted for equipment purchases for 2009.

P. Strite again pointed out that there is a negative amount in the checking account so even if money was budgeted for equipment she still wouldn't have the money to pay \$4000.00 for the monitors.

P. Strite told the members that the 2009 1st Quarter Budget is within \$1000.00 of the projected amount.

Short discussion ensued on when the sewer rates will be raised. T. Misner said that you can justify raising the rates once the bids come in for the Upgrade of the Sewer Treatment Plant.

Layman & Hess Farming - For your information.

Capitol Hill Authority Report - For your information.

OLD BUSINESS - WATER

Fire and Security System Cameras for Water Plant (Fence) Dennis Monn reported that he is waiting for a quote for this project.

New well site(s) Casselberry - The members of the Authority discussed and reviewed the documents provided by Casselberry. After discussion the Authority members decided not to pursue a new well site at this time.

Letter from Casselberry Re: SCADA Data - L. Wenger is working on providing these reports to Casselberry. L. Wenger is having trouble getting this information out of the computer. L. Wenger will contact Casselberry and discuss the situation with him.

Well #2 Research by T. Misner - T. Misner reported that the contract was signed on 9-1-1999 and can be terminated by either party with a thirty day notice.

The initial term of the electrical agreement for Well #2 was signed on 10-29-2001 for five (5) years and can be terminated with a thirty day notice unless the tariff filed with PUC provides something different. The MAMA is paying \$82.00 per month for electric at Well #2.

The members of the MAMA discussed various ways to clear up Well #2 and how to disperse the water. M. Gossert will contact M. Kusko to see if the Authority would be allowed to pump the water up the mountain.

New wells in Quincy Township - Discussion on whether or not it is a fact that new wells cannot be developed in Quincy Township.

It was the consensus of the Authority members that T. Misner research this matter and see what the MAMA can do outside their jurisdiction as far as developing new wells.

Emergency Interconnection Guildford Township - Remove this item from the Agenda.

Water issues Carbaugh/Baker properties - Dennis Monn sent T. Misner and Jeff Evans an email regarding the water problems at the Carbaugh/Baker properties. J. Evans and T. Misner met and discussed the best way to resolve the problems at these properties.

T. Misner proposed the following to correct the situation at the Baker property:

Approach George Carbaugh and ask him to allow the MAMA to sever the line to the Baker property on Furnace Road. The maintenance employees can go on Carbaugh's property to do this as long as Carbaugh gives his permission. T. Misner said that verbal approval to sever the line is satisfactory.

T. Misner and the members of the Authority discussed the ramifications of severing the line to the Baker property since there is no one living there and what damage may occur because of turning off the water.

After further discussion the following decisions were made.

1. Baker property Furnace Road - Nothing will be done but as soon as there is an ad for a Sheriff's Sale for this property someone will go and make an announcement at the Sheriff's Sale that whoever buys the property needs to hook to the Furnace Road water line and all monies owed to the MAMA need to be paid before water service will be provided.

2. George Carbaugh property - Install a master meter and treat his property just like the other trailer court. Transfer ownership of the 5/8" water meters to G. Carbaugh and they will become his responsibility. G. Carbaugh will not be charged for the water meter that froze this winter.

J. Bakner will tell G. Carbaugh of the decision made by the MAMA. P. Kocek will provide a cost comparison between the individual meters and a master meter to G. Carbaugh.

NEW BUSINESS - WATER

Operations Report - L. Wenger reported that the average daily flow for the month is 133,000 gallons. L. Wenger also gave an update on the water reports that have been completed and sent at this time. The new computers have been bought and are running well.

Water Tank Generator - The water tank does not have a generator. There is a hook up for a generator at the water tank. The water tank is gravity fed and the only need would be for a small generator to run the Chlorine analyzer. Dennis Monn will check to see what size generator would be needed at the water tank.

Chairman D. Monn suggested looking at the generator that John Kahl has for sale. The generator at the Sewer Treatment Plant will be available at a later date. The members of the Authority continued to discuss this matter.

No decision was made concerning a generator for the water tank.

Letter Re: Quincy "Application for Water Allocation" - T. Misner reminded the members of the Authority that Quincy Township was told that the Authority could not supply water to them until they had a Water Allocation Permit.

M. Gossert said that Quincy Township is asking for 200 EDU's or 42,000 gallons per day.

M. Gossert will review the documents on behalf of the Authority and T. Misner and M. Gossert will respond to DEP by April 30, 2009. T. Misner wants DEP to know that there isn't any commitment on the part of the Mont Alto Municipal Authority to supply water to Quincy Township.

Sewer

Public Notice Corps of Engineers - Chairman D. Monn noted that the list of officers listed at the back of the Public Notice is not up to date. Is the Authority obligated to have this list changed? M. Gossert will look at this and make changes if necessary.

Corps of Engineer Grant - M. Gossert will proceed with the application to request funds for the engineering fees for the Sewer Treatment Plant Upgrade.

Adjournment - S. Stymiest made a motion to adjourn the Regular Meeting of April 13, 2009 of the Mont Alto Municipal Authority at 8:45 p.m., G. Eigenbrode seconded, so ordered.

Respectfully submitted,

Patricia A. Kocek

Submitted to Mont Alto
Municipal Authority for their
approval on May 11, 2009.

Patricia A. Kocek
Mont Alto Municipal Authority
Recording Secretary